



325-A N. Pottstown Pike, Exton, PA 19341-2290
 (610) 599-3140
 Office Hours: Monday thru Friday 9:00 am to 4:00 pm

RETURN THIS ENTIRE SHEET WITH YOUR PAYMENT

BUSINESS PRIVILEGE AND/OR MERCANTILE TAX RETURN

Re:

Tax Year:

District:

Account Number:

Name:

Address:

City,

State,

Zip:

WEB

Due Date:

SECTION A: COMPUTATION OF GROSS VOLUME OF BUSINESS (fill in one only)

- A. If in business from _____ use total gross volume of \$ _____
business for period.
- B. If business commenced after _____ indicate starting date (_____)
and multiply your first full months gross volume of business (_____) x12. \$ _____
- C. If business commenced after _____ indicate starting date (_____)
and multiply your first full months gross volume of business (_____) by the number
of months remaining in year (_____) include fractional months from starting date
to _____ \$ _____
- D. If temporary, itinerant or seasonal, report actual income (\$ _____) within seven
days of completion of business. \$ _____

SECTION B: FINAL TAX - BUSINESS PRIVILEGE AND/OR MERCANTILE TAX RETURN

	GROSS VOLUME OF BUSINESS	EXEMPTIONS & EXCLUSIONS	TAXABLE VOLUME		TAX RATE	AMOUNT OF TAX DUE
1. SERVICES				X		1. \$
2. RENTALS				X		2. \$
3. RETAIL BUSINESS				X		3. \$
4. WHOLESALE BUSINESS				X		4. \$
5. TOTAL TAX DUE (Add lines 1, 2, 3, & 4) -----						5. \$
6. Less last year's credit and/or estimated payment (excluding penalty & interest) -----						6. \$
7. SUBTOTAL -----						7. \$
8. Add interest of _____ (after due date) -----						8. \$
9. Add penalty of _____ (after due date) -----						9. \$
10. TOTAL SECTION B (Lines 7, 8, & 9) -----						10. \$

SECTION C: ESTIMATED TAX - BUSINESS PRIVILEGE AND/OR MERCANTILE TAX RETURN

	GROSS VOLUME OF BUSINESS	EXEMPTIONS & EXCLUSIONS	TAXABLE VOLUME		TAX RATE	AMOUNT OF TAX DUE
11. SERVICES				X		11. \$
12. RENTALS				X		12. \$
13. RETAIL BUSINESS				X		13. \$
14. WHOLESALE BUSINESS				X		14. \$
15. TOTAL ESTIMATED TAX DUE (Lines 11, 12, 13, & 14) -----						15. \$
16. Add interest of _____ (after due date) -----						16. \$
17. Add penalty of _____ (after due date) -----						17. \$
18. TOTAL SECTION C (Lines 15, 16, & 17) -----						18. \$
19. TOTAL AMOUNT DUE (Lines 10 & 18) ----- PAYMENT DUE BY						19. \$

NATURE OF BUSINESS _____ BUSINESS TELEPHONE (_____)
 OWNER _____ E.I.N. # _____ DATE OPERATION BEGAN IN DISTRICT _____
 SIGNATURE _____ TITLE _____ DATE _____
 NAME & ADDRESS OF LEASING AGENT, IF RENTING _____

POSTMARK DATE OF POST OFFICE ACCEPTED - - NO EXTENSIONS

Failure to receive a tax return does not entitle owner to disregard the penalty or interest on taxes owed.

IMPORTANT NOTICE

ALL BUSINESSES MUST PROVIDE SUPPORTING SCHEDULES AND / OR DOCUMENTATION USED TO ARRIVE AT THE FIGURES IN SECTIONS A & B. EXPLAIN FULLY ANY DIFFERENCES BETWEEN GROSS VOLUME AND TAXABLE VOLUME.

You are entitled to receive a written explanation of your rights with regard to the audit, appeal, enforcement, refund and collection of local taxes by calling Berkheimer at 610-599-3140, during the hours of 9:00 a.m. through 4:00 p.m., Monday through Friday. If Berkheimer is not the appointed tax hearing officer for your taxing dis-trib, you must contact your taxing district about the proper procedures and forms necessary to file an appeal.

SEE SECOND PAGE FOR PAYMENT STUB

BUSINESS PRIVILEGE AND/OR MERCANTILE TAX RETURN

Business Name:

WEB

Tax Year:

District:

Account Number:

Amount of Check \$ _____

Make checks payable and remit to:



HAB-BPT

PO BOX 21810

LEHIGH VALLEY, PA 18002-1810

DO NOT WRITE BELOW THIS LINE